



City of San Leandro

Meeting Date: March 18, 2019

Staff Report

File Number: 19-115 **Agenda Section:** CONSENT CALENDAR

Agenda Number: 8.B.

TO: City Council

FROM: Jeff Kay
City Manager

BY: Debbie Pollart
Public Works Director

FINANCE REVIEW: David Baum
Finance Director

TITLE: Staff Report for a City of San Leandro City Council Resolution to Authorize the City Manager to Execute a Sole Source Purchase with Cozad Trailer Sales, LLC for a Lowboy Trailer at an Amount Not to Exceed \$126,117.60 and Appropriation of \$126,117.60 from the Gas Tax Fund to the Equipment Repair and Maintenance Fund

SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council approve and authorize the City Manager to purchase a lowboy trailer to transport the cold milling machine (grinder) and the associated haul truck. The trailer will cost \$126,177.60 (sales tax included).

BACKGROUND

With the enactment of SB1 in 2017, the City receives State monies (issued monthly) for maintenance projects located within the public right-of-way. The addition of modern equipment to the City's fleet allows Public Works to increase the amount and complexity of asphalt repairs that can be accomplished in-house by staff. This enhances street maintenance, which aligns with the City Council's goal to maintain and enhance the City's infrastructure.

Analysis

The State Controller's Office (SCO) estimates that the City will receive approximately \$1.389M and \$1.449M in SB1 funds during fiscal years 2019 and 2020, respectively. This is in addition to the \$1.753M and \$2.181M in Highway Users Tax Act (HUTA) monies (for Fiscal Years 2019 and 2020) that are shared between the Public Works and Engineering & Transportation Departments for use in road maintenance projects.

In January 2019 the City Council approved a rent-to-own agreement for a cold milling (grinder) machine for \$673,628.69. In February, the City Council also approved the purchase (through a NJPA) of a haul truck for \$213,457.17. This request represents the third, and last piece of equipment that will be utilized by staff to perform road maintenance work for a total cost of \$1,013,263.46 (See attached representative photo of the haul truck, lowboy trailer, and grinder).

Per the attached bid sheet, the lowboy trailer will cost \$126,177.60, including taxes. The recently-approved haul truck has Cozad-brand ramps specified. Because the ramps are sole sourced, staff proposes a similar sole source purchase for the corresponding lowboy trailer.

Budget Authority

Staff requests City Council approve an appropriation from the Gas Tax Fund Balance 140 for \$126,177.60 to the Equipment Repair and Maintenance Fund - Vehicle Purchasing Account 690-16-002-7510 for \$126,177.60.

ATTACHMENTS

Attachments to Staff Report

- Equipment Quote
- Representative Photo

PREPARED BY: Debbie Pollart, Director, Public Works Department



4907 E. Waterloo Road
Stockton, CA 95215-2096

Telephone: (209) 931-3000
Fax: (209) 931-0239

www.cozadtrailers.com
www.reliancetrailer.com

**SALES
ORDER NO:**

QUOTE

PAGE NUMBER:

Page 1 of 1

CUSTOMER:

CASH

Sales Order Date:

03/04/19

SOLD TO: CITY OF SAN LEANDRO
DEPT. OF PUBLIC WORKS
14200 CHAPMAN ROAD
SAN LEANDRO, CA 94578

SHIP TO: CITY OF SAN LEANDRO
DEPT. OF PUBLIC WORKS
14200 CHAPMAN ROAD
SAN LEANDRO, CA 94578
FRIVERA@SANLEANDRO.ORG
JULIEJENKINS@SANLEANDRO.ORG

INVOICE/ORDER	PURCHASE ORDER	SHIP VIA	PREP BY	SHIP DATE	TERMS	DUE DATE
		WILL CALL	RH		COD	

ORDER QUANTITY	SHIP QUANTITY	BACK ORDER	STOCK CODE	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	1	0	8-TIRE FLIP	NEW 2020 COZAD 8-TIRE AIR FLIP TAIL LOWBED; DISCOUNTED BASE PRICE	87,400.00	87,400.00
1	1	0	OPTIONS	CUSTOMER-REQUESTED OPTIONS	26,995.00	26,995.00
1	1	0	DOC	DOCUMENTATION FEES	65.00	65.00
1	1	0	DMV	CA DMV PTI TITLE / REG FEES	42.00	42.00
9	9	0	CA TIRE	CA TIRE FEES	1.75	15.75
1	1	0	DELIVERY	DELIVERY TO SAN LEANDRO	500.00	500.00

These figures are based solely on your newly *revised* quote dated February 28, 2019. Any variations to specifications will result in a change to all prices and taxes stated quoted herein. Estimated delivery is a minimum of 12 – 14 weeks from receipt of this signed sales order, the signed quote, *and* your **20% non-refundable deposit of \$22,879.00**. Please note that all approved drawings and specification sheets must also be signed and returned to our office before your unit is able to proceed into production. **Delay in returning acceptance documentation will affect the quoted delivery time.** This quote is valid for seven (7) days only. **FOB Stockton, California.**

Customer Acceptance: _____
Signature Date

Printed Name & Title: _____

ALAMEDA COUNTY

SALE AMOUNT	\$115,017.75
OTHER CHARGES	0.00
SALES TAX @ 9.75%	11,159.85
SHIPPING & HANDLING	0.00
TOTAL	\$126,177.60

PLEASE MAKE CHECKS PAYABLE TO COZAD TRAILERS

All parts will be charged a restocking fee of 25% from time of purchase. No parts will be returned after 15 days from time of purchase.
All returns must have an RA# (Return Authorization). There will be No returns on special order parts.
Parts must be free from usage and in the original condition as sold and packaging.

COZAD TRAILER SALES, LLC

4907 E. WATERLOO ROAD
STOCKTON, CA 95215-2096

www.cozadtrailers.com

January 31, 2019

Frank Rivera
City of San Leandro
Public Works Dept.
14200 Chapman Road
San Leandro, CA 94578

TEL: 510-577-3455
CELL: 510-965-3380
FAX: 510-351-1192
E-mail: FRivera@sanleandro.org

Dear Frank;

I am pleased to quote your agency one new 2020 Cozad Lightweight 35-ton, 2-axle, 2-frame, 8-tire New Air Flip Tail Lowbed trailer with an 8' detachable gooseneck built with 100% T-1 high tensile Swedish Strenx 700 steel. Our standard specifications are as follows:

- Gooseneck: Wide design detachable 8' with 1 pin setting
- Deck Width: 8' 6" Flat Deck Length: 23' Height: 27" unloaded; 24" loaded (*est. only*)
- Decking: 3" Douglas fir
- Tires: 16-ply 235/75R17.5 @ 31" ht. Wheels: STD steel disc white 8-hole--6.75 x 17.5
- Suspension: Air Ride - Ridewell Axles: 25,000 lb on 54" axle spacing
- Brakes: S-cam 12.25" x 7" on 17.5 with auto slack adjusters w/ABS
- Paint: 2 coats epoxy primer + 2 coats acrylic polyurethane paint (*Sikkens Brand*); *Standard Cozad White or Black*
- Accessories: All LED lights, wide load light plugs on side of deck, flag holders, Oversize Load sign; 1 1/4" lights on GN, deck, rear area
- Warranty: One-year warranty @ FOB Stockton, California

Estimated delivery is a minimum of 12 - 14 weeks from receipt of signed order and a 20% non-refundable deposit. Estimated delivery time is subject to change based on in-house workload at time of order placement. Estimated unit weight on steel wheels (*no options*) is 17,000 lbs +/- 3%.

*addition of available options listed below may add to tare weight. Please note-financing must be in place prior to completion; balance of sale is due upon completion of trailer. This quote is good for seven (7) days only. All trailer sales are F.O.B Stockton, CA

Base Unit Price: \$ 89,900.00 plus options and applicable taxes & fees**

AVAILABLE OPTIONS LISTED BELOW; <u>ADD PRICING TO BASE UNIT PRICE</u>			YES	NO
Optional	Gooseneck support bracket to hold gooseneck between tractor frame & gooseneck for detaching	\$ 2,500.00	X	
Optional	15,000 lb electric winch with battery; mounted in gooseneck w/ 75" cable hook	\$ 3,750.00	X	
Optional	Meritor air inflation system - constant air to tires for better tire wear @ \$750 per axle x 2	\$ 1,500.00	X	
Optional	Crossmembers on 12" centers in lieu of std 24" center for HD forklift	\$ 2,500.00	X	
Optional	Full screen in gooseneck-top to bottom to load small equip up in gooseneck area (<i>added wt 200 lbs</i>)	\$ 2,250.00	X	
Optional	Machined alum. 8-hole 17.5 wheels @ \$285 ea x 8 + 4 Polished alum. outside \$340 (<i>less wt 248 lbs</i>)	\$ 2,620.00	X	
Optional	1 set of 2 each 12" W x 38" L steel gooseneck fenders (<i>moveable, bolt-in design to load sm equip</i>)	\$ 1,500.00		X
Optional	Rear steel tray 6' x 34" wide x 2 3/4" deep	\$ 800.00	X	
Optional	Recessed deck D-rings 1 each corner @ \$250 ea x 4	\$ 1,000.00	X	
Optional	Air Weigh air scale system installed onto trailer only- not into tractor- newest model avail.	\$ 950.00	X	
Optional	D-Rings -Spaced evenly 4 on each side of the deck and in the front and rear @ \$65 ea x 8	\$ 520.00	X	
Optional	1 complete spare on a 8-hole 17.5 machined aluminum wheel (<i>Mounted on gooseneck</i>) steel \$485	\$ 725.00	X	
Optional	1 set of 12 each 3" heavy duty outriggers; 12 clips per side	\$ 1,500.00	X	
Optional	Tool box with steel lid and pin to lock-built recessed in front deck	\$ 700.00	X	
Optional	1 set of 2' L x 12" W Steel front loading ramps (<i>estimated weight is 42 lbs per ramp</i>) (<i>These ramps are not covered under the standard Cozad warranty</i>)	\$ 950.00		X
Optional	1 set of 2' L x 12" W Aluminum front loading ramps (<i>estimated weight is 34 lbs per ramp</i>) (<i>These ramps are not covered under the standard Cozad warranty</i>)	\$ 1,380.00	X	
Optional	Longer gooseneck @ 9' w/2 pins in lieu of std. 8' (<i>for a 14,000 to 15,000 lb front axle tractor</i>)	\$ 1,500.00	X	
Optional	1 piece per side of 3" x 12" x 23' Apitong outside deck board (<i>added wt 300 lbs</i>)	\$ 1,000.00	X	
Optional	3/8" steel cleats on ramp and tire area down onto deck; 3 - 5" rubber strips for smooth-drum rollers w/traction plate in between for small forklifts	\$ 1,800.00	X	
Optional	Standard Cozad White paint	No Charge	X	

**Federal Excise Tax @ 12%, California State Sales Tax, tire recycling fees, DMV license fees, trip permit fees, and doc fees

Thank you for your interest in Cozad Trailers. Please feel free to call me if you have any questions or require any further information.

Tom Pistacchio: _____

Customer Approval: _____

COZAD FINANCING AVAILABLE!

Date: _____ Deposit Amount: \$ _____





City of San Leandro

Meeting Date: March 18, 2019

Resolution - Council

File Number: 19-116 **Agenda Section:** CONSENT CALENDAR

Agenda Number:

TO: City Council

FROM: Jeff Kay
City Manager

BY: Debbie Pollart
Public Works Director

FINANCE REVIEW: David Baum
Finance Director

TITLE: RESOLUTION of the City of San Leandro City Council to Approve and Authorize the City Manager to Execute a Sole Source Purchase with Cozad Trailer Sales, LLC for a Lowboy Trailer for an Amount Not to Exceed \$126,177.60 and Appropriation of \$126,177.60 from the Gas Tax Fund Balance to the Equipment Maintenance Fund

WHEREAS, a purchase estimate was presented to this City Council; and

WHEREAS, the City Council is familiar with the contents thereof; and

WHEREAS, the City Manager recommends the purchase of such equipment; and

WHEREAS, the appropriation of funds in the amount of \$126,177.60 from Gas Tax Fund Balance 140 to the Equipment Maintenance Fund - Vehicle Purchase Account 690-16-002-7510 is warranted to pay for the lowboy trailer.

WHEREAS, a sole source purchase is justified because the haul truck is specified for the trailer ramps, such that the purchase of a Cozad trailer is necessary to match and efficiently maintain City equipment already in use.

NOW, THEREFORE, the City Council of the City of San Leandro does **RESOLVE** as follows:

- That said purchase estimate of \$126,177.60 substantially in the form presented is hereby approved and purchase of the equipment by the City Manager is hereby authorized; and
- That funds in the amount of \$126,177.60 are approved for appropriation from Gas Tax Fund Balance 140 to the Equipment Maintenance Fund - Vehicle Purchase Account 690-16-002-7510.
- That a sole source purchase is justified under the City's Municipal Code section 1-6-315 and California Public Contract Code section 3400 to match other products already in use on City equipment.